

**BYLAWS OF THE NEW JERSEY PSYCHIATRIC ASSOCIATION**  
**A DISTRICT BRANCH OF THE**  
**AMERICAN PSYCHIATRIC ASSOCIATION**

**CHAPTER ONE: NAME; PURPOSES; LEGAL IDENTITY**

**Section 1.1** Name

The name of this organization shall be the New Jersey Psychiatric Association, (herein after referred to as the “District Branch”), a District Branch of the American Psychiatric Association, (herein after referred to as the “Association”).

**Section 1.2** Purposes and Objectives

The purposes for which the District Branch is organized are:

- to promote the common professional interests of its members,
- to improve the treatment, rehabilitation, and care of persons with mental disorders (including mental retardation and substance-related disorders,
- to advance the standards of all psychiatric services and facilities,
- to promote research, professional education in psychiatry and allied fields, and the prevention of psychiatric disabilities,
- to foster the cooperation of all who are concerned with the medical, psychological, social, and legal aspects of mental health and illness,
- to make psychiatric knowledge available to practitioners of medicine, to scientists, and to the public,
- to promote the best interests of patients and those actually or potentially making use of mental health services, and
- to advocate for its members.

**Section 1.3** Legal Identity

The District Branch shall remain incorporated under the laws of the State of New Jersey as a non-profit professional organization. The District Branch is organized exclusively as a professional organization not organized for profit, within the meaning of Section 501(c)(6) of the Internal Revenue Code of 1986, as amended. No part of the net earnings of the District Branch shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the District Branch shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein.

**Section 1.4** Dissolution

In the event of dissolution, all assets of this District Branch shall be forthwith distributed to the Association solely for scientific and educational purposes.

**Section 1.5** Territorial Jurisdiction

For the objectives stated above, the territorial jurisdiction of the District Branch shall be delimited by the boundaries of the State of New Jersey.

**CHAPTER TWO: MEMBERS**

**Section 2.1** Requirements for Membership

Requirements for membership in the New Jersey District Branch shall be the same as those for the Association at the time of application.

## **Section 2.2** Qualifications

Any physician who is eligible for the categories of membership below shall be eligible for membership.

## **Section 2.3** Categories of District Branch membership

Categories of membership and qualifications thereof in the District Branch shall be consistent with those of the Association. There shall be the following categories of members who are to qualify according to the standards and procedures of the Association as set forth in Chapter 2.1 of the Association Bylaws. They are:

- Resident-Fellow Members
- General Members
- Fellows
- Distinguished Fellows
- Life Members
- Life Fellows
- Distinguished Life Fellows
- Inactive Members; or
- Inactive Fellows

## **Section 2.4** Voting

The right to vote shall be the same as in the Association Bylaws. Members with voting rights are Resident-Fellow Members, General Members, Fellows, Distinguished Fellows, Life Members, Life Fellows, and Distinguished Life Fellows. All other categories of membership are non-voting. Each voting member shall have one vote.

## **Section 2.5** Election to Membership

Election to membership in the District Branch shall be based on the following:

- Applications for membership in the District Branch shall be made through the Association's Membership Committee in accordance with procedures established by the Association's Board of Trustees.
- Review of applications for membership in the District Branch shall be made in accordance with procedures established from time to time by the District Branch's Board of Trustees.
- Membership actions will become effective after initial approval by the Association and with input from the District Branch if provided within the specified time.

## **Section 2.6** Transfer and Advancement

Procedures for transfer of membership between District Branches and for advancement of membership shall be established by the Association. In the event of such a transfer or advancement being denied, any appeal shall be conducted in accordance with procedures to be established at that time by the Association.

## **Section 2.7** Application of Fellows and Nomination of Distinguished Fellows

Application of General Members for fellowship status is primarily the responsibility of the Association. Nomination of General Members or Fellows for distinguished fellowship status is primarily the responsibility of the District Branch. Election of Fellows and Distinguished Fellows is by the Board of Trustees of the Association upon recommendation of the Association's Membership Committee.

**Section 2.8** Dues

Every Life Member, Life Fellow, Distinguished Life Fellow, Fellow, Distinguished Fellow, General Member, and Resident-Fellow Member shall pay both District Branch dues and assessments as determined by the District Branch.

**Section 2.9** Inactive Status and Dues Waiver

Members of any category may be placed in inactive status by the Board of the Association and excused from paying dues in both the Association and the District Branch. Inactive members shall not receive credit toward the number of years of active membership required for Life status for those years of inactive status.

Active members may be granted waiver or reduction of Association and District Branch dues by the Board of the Association for sufficient reason, and such members shall receive credit toward the number of years of active membership required for Life status for those years the members are in the dues waiver or reduction status.

**Section 2.10** Dismissals and Resignations (See also Chapter Seven, Ethics Complaints and Disciplinary Procedures)

Any dues-paying member of the Association and/or the District Branches who fails to pay all dues and assessments will forfeit his or her membership.

**CHAPTER THREE: BOARD OF TRUSTEES**

**Section 3.1** Members and Terms of Office

**Section 3.1.1.** The **voting members** of the Board of Trustees (hereafter referred to as the "BOT") shall consist of a:

- President
- Senior Vice President
- Vice President
- Secretary-Treasurer
- Immediate Past President
- Representative of the Residents and Fellows Chapter
- 11 Trustees - two Trustees-at-Large, one Trustee from each of the five geographic chapters, one Trustee from each of these four councils: Council on Advocacy, Education, Member Services, and Professional Standards. The President may designate either the chair or co-chair of each Council as trustee. If the designated council trustee cannot attend a meeting, the undesignated chair or co-chair may attend and vote.
- District Branch representatives to the Association Assembly & the Area 3 Council

The **non-voting members** of the BOT shall consist of the Executive Director and any District Branch member who holds an elected Association position, that is, either an Assembly officer or Area 3 position or an Association Officer or Trustee position.

**Section 3.1.2** The **terms of the Officers, Trustees-at-Large and Representatives to the Assembly** are as follows:

*One Year with Possible Re-election for a Second Consecutive One-year Term:*

President

Senior Vice President

Vice President

*Two Years*

Secretary-Treasurer

Trustee-at-Large (Two positions) – Two years, with the election of one Trustee-at-Large on an alternate year from the election of the other Trustee-at-Large

*Three Years*

Representatives to the Assembly (if possible, terms of the assembly representatives will not end in the same years) (**see Chapter Five of these Bylaws**)

*Appointed Positions with No Term Limit*

Trustee positions held by the chairs or co-chairs of the Council on Advocacy, Council on Education, Council on Member Services, and the Council on Professional Standards

### **Section 3.2**    Nomination Procedures

Only voting members of the District Branch shall be eligible for nomination and election to office.

All Officers, Trustees-at-Large, and Representatives to the Assembly shall be elected in the following manner: A Nominating Committee, composed of seven members, and consisting of the Immediate Past President (who shall be its chairperson) and six other members, shall be appointed by the BOT on recommendation of the President, and announced to the District Branch membership. No more than two members of this Committee may come from the same Chapter, and at least three Chapters shall be represented in the membership of this Committee. At least two members of this Committee shall not be current Officers or other members of the BOT. This Committee shall recommend a panel of candidates annually for each office vacant or to become vacant to the BOT at the February meeting or as soon thereafter as possible.

Any voting member of the District Branch may, on his or her own initiative, make a nomination for any office by a letter which reaches the President in time for him or her to present it to the District Branch at the next meeting. Nominations for more than one office may be made by such letter, if it is endorsed by a number of voting members equal to the number of nominations made.

At a BOT meeting as specified in the District Branch Policies and Procedures, the President will accept further nominations, if any, from the members present at this meeting. If there is no contest for any office after nominations are received at the meeting, the President may call for an immediate vote of the membership and unanimous election of the proposed slate may be effected. If there is a contest for one or more office, the Secretary-Treasurer shall oversee that the Executive Director sends a ballot thereafter to all voting members of the District Branch with the ballot containing all nominations.

Election will be effected in the following manner: all ballots received by the Executive Director by the specified date will be tabulated, and an announcement will be made by the Executive Director at the next meeting of the District Branch. The candidate for each office receiving the greatest number of votes shall be declared elected.

### **Section 3.3**    Quorum; Action

A majority of the voting members of the BOT shall constitute a quorum of the BOT. 4% of voting members of the District Branch shall constitute a quorum of the District Branch. Unless otherwise provided in these bylaws, the act of a majority of the voting members present at any meeting at which there is a quorum shall be the act of the BOT.

**Section 3.4 Meetings**

Meetings of the BOT of the District Branch shall be held on a schedule as specified in the District Branch Policy and Procedures determined by the BOT. The annual business meeting shall be held in April. Special meetings may be called by the President or upon petition signed by 40 members of the District Branch. The Executive Director shall notify members of meetings not less than one week before the meeting. The Standard Code of Parliamentary Procedure by Alice Sturgis shall govern the procedures of the District Branch.

**CHAPTER FOUR: OFFICERS**

**Section 4.1 Officers Designated**

The officers of the District Branch shall be a President, a Senior Vice President, a Vice President, a Secretary-Treasurer, and such other officers and assistant officers as the BOT may from time to time determine. No two offices may be held simultaneously by the same person. Each term of office shall begin on the last day of the Association annual meeting.

**Section 4.2 President**

The President shall be the chief executive officer of the District Branch. The President shall preside at all meetings of the membership and of the BOT and shall otherwise perform such duties as are customary for presiding officers.

**Section 4.3 Senior Vice President**

The Senior Vice President, in the absence of the President, shall perform the duties of the President. The President shall assign specific duties to the Senior Vice President.

**Section 4.4 Vice President**

The Vice President, in the absence of the President and Senior Vice President, shall perform the duties of the President. The President shall assign specific duties to the Vice President.

**Section 4.5 Secretary-Treasurer**

The Secretary-Treasurer shall:

- oversee that the Executive Director keeps a record of the proceedings of all meetings of the District Branch including the BOT
- keep a list of all members
- issue notices of all meetings
- notify officers and members of councils of their election or appointment
- certify all official records
- have charge of all funds
- chair the Council on Finance and Resources
- direct the process of formulating an annual budget
- give a financial report to the BOT at each regular meeting of the BOT
- oversee payment of all expenses of the District Branch
- present an annual report to the District Branch on the official transactions of income and expenditures of the District Branch at a specified meeting
- review the accountant's reports and tax filings, and
- be the signatory on the District Branch's bank or other accounts to authorize transactions. The BOT shall designate other officers as secondary and tertiary signatories as necessary to authorize transactions in the absence of the Secretary-Treasurer.

**Section 4.6**      Representatives to Assembly

The Representatives to the Assembly of the Association shall represent the District Branch in the Assembly and/or its subgroups, at all official meetings of the Association, and report back to the District Branch.

**Section 4.7**      Assumption of Office

All officers shall assume their respective offices at the close of business on the last day of the Annual Meeting of the Association, and shall continue in office until their successors are duly elected and assume office.

**Section 4.8**      Recall

An action for recall of an officer or any member of the BOT of the District Branch may be initiated by a petition signed by 50 voting members of the District Branch or by a majority of the voting members of the BOT. The petitioners shall set forth the reasons for initiating the petition and this shall be forwarded to the Secretary-Treasurer with a copy to the officer in question. Then, the Executive Director shall send a ballot to the general voting membership of the District Branch to be returned no later than 30 days upon its issuance. Recall shall be effected if two-thirds of the voting membership so indicates.

**Section 4.9**      Vacancies

Vacancies among the officers shall be filled as follows:

President

If the office of President becomes vacant, the Senior Vice President will become Acting President for the remainder of the President's term.

Representative to the Assembly

If a position of Representative to the Assembly becomes vacant, the BOT will elect a new Representative, who will assume the duties of the office until the following election period for that position, when a new Representative to the Assembly shall be elected according to section 3.2 of these Bylaws.

Other Vacancies

In the event any other office becomes vacant before expiration of a term, the BOT shall elect a member to serve for the remainder of the term.

**CHAPTER FIVE: REPRESENTATIVES**

The District Branch shall have Representatives at the meetings of the Assembly of the Association and the Area Council. Such Representatives shall be elected as other officers of the District Branch and shall serve for a term of three years or until a successor is elected. When appropriate, such Representatives shall be instructed by the BOT and/or District Branch as to its wishes on various matters. Representatives shall submit reports to the District Branch on the activities of the Assembly and the Area Council.

**CHAPTER SIX: COMMITTEES AND OTHER ORGANIZATIONAL ENTITIES**

**Section 6.1**      Executive Committee

This Committee shall consist of the officers, including the immediate Past President and the Executive Director as a non-voting member. The Executive Committee shall meet before each BOT meeting and, in addition, whenever the President deems it necessary for conducting the business of the District Branch.

**Section 6.2 Composition of Councils**

The incoming District Branch President shall recommend a Chair and Co-Chair of each Council to the Board for approval. The Chair and Co-Chair's term of service shall be concurrent with that of the incoming President; one year with possible re-appointment for a second consecutive one-year term. There shall be no term limits for a Council Chair or Co-Chair and the Chair and Co-Chair shall assume their respective offices at the close of business on the last day of the Annual Meeting of the Association. Once approved by the Board, the Chair and Co-Chair will identify members to join the Council from among members in good standing of the District Branch as specified in the District Branch Policies and Procedures. The Chair and Co-Chair will recommend to the BOT that the selected members be appointed to the Council. Only the BOT shall have authority to appoint members to serve on Councils. The provisions of 6.2 shall apply unless specified otherwise in subsequent Sections in Chapter Six.

**Section 6.3 Council on Finance and Resources**

The chairperson of this Council shall be the Secretary-Treasurer. This Council shall have at least three other members chosen by the Chairperson of the Council from among members in good standing of the District Branch with the consent of the BOT. This Council shall be responsible for overseeing all matters of the District Branch that pertain to finance and other resources including, but not limited to, human resources, IT resources, facilities, equipment, and services provided by independent contractors including reviewing contracts and evaluating the performance of these services. Regarding finance, this Council shall participate in the development of an annual budget and make recommendations to the BOT on financial matters including, but not limited to, allocation of funds, investments, security of reserve funds, and strategies to increase income. The Council shall oversee the nominating committee and have the responsibility of recruiting, mentoring, and developing members of the District Branch for leadership positions. The Council shall oversee the Bylaws Committee. The Chairperson of this Council shall provide a report to the BOT at its regular meetings.

**Section 6.3.1 Nominating Committee**

This committee shall be constituted, function in accordance with Section 3.2 of these Bylaws and be under the authority of the Council on Finance and Resources.

**Section 6.3.2 Bylaws Committee**

This committee shall consist of a chairperson and two additional members, all of whom have been officers of the District Branch and shall be appointed by the BOT. This committee shall review the Bylaws at least once annually and make recommendation for changes to the BOT. This committee shall be under the authority of the Council on Finance and Resources.

**Section 6.4 Council on Member Services**

This Council shall be responsible for all District Branch matters that pertain to membership including, but not limited to, engaging members, providing member services, overseeing the District Branch administration's communications with members via various means, advocating for members within the District Branch and with the Association, recruiting and retaining members, reviewing applicants for advancement to fellows or distinguished fellows in the Association and recommending such nominees for BOT approval to be forwarded to the Association as per Section 2.7. This Council shall collaborate with the Chapters on initiatives to fulfill its responsibilities. The Chairperson of this Council shall provide a report to the BOT at its regular meetings.

**Section 6.5 Council on Professional Standards**

This Council shall be responsible for all District Branch matters that pertain to standards including, but not limited to, ethical standards for the profession and quality standards, best practices and evidence-based practices that inform clinical practice and affect factors such as access, finance, regulations and quality for health/mental health care services and systems. The Chairperson of this Council shall provide a report to the BOT at its regular meetings.

**Section 6.5.1 Ethics Committee**

This Committee shall be appointed by the BOT and be under the authority of the Council on Professional Standards. It is recommended that the Chairperson shall be a former President of the District Branch, and there shall be six other members appointed at least three of whom shall not be current officers of the District Branch. An additional member of the Committee may be appointed by the Chairperson from among the members in good standing of the District Branch under special circumstances or where special needs exist, as determined by the Chairperson in consultation with the Committee, with the consent of the BOT. A complaint regarding a member of the Committee shall disqualify the member from sitting on the Committee and hearing that complaint. In such a case where a Committee member disqualifies himself, substitute members shall be designated by the President. The Ethics Committee will hear complaints in accordance with the procedures of the Association.

**Section 6.6 Council on Advocacy**

This Council shall be responsible for advocating on matters that pertain to the profession, patients, health/mental health care, and public health, by advancing the District Branch's position on legislative matters, reviewing, and commenting on proposed government regulations, collaborating with other professional allied organizations and other means. The Council shall not advocate for a member or group of members, but rather will propose and advance positions on behalf of the District Branch. The Chairperson of this Council shall provide a report to the BOT at its regular meetings.

**Section 6.7 Council on Education**

This Council shall be responsible for all District Branch matters that pertain to acquiring and furthering knowledge including, but not limited to, providing education for members, other physicians, those in allied fields and the public via educational activities and other means; promoting research; and recognizing the achievements and contributions by members and others for carrying out the mission of the District Branch including advancing the care and understanding of those with mental disorders. The Chairperson of this Council shall provide a report to the BOT at its regular meetings.

**Section 6.8 Additional Work Groups**

The BOT may appoint any ad hoc work groups, other committees, and task forces as are deemed necessary to properly conduct the business of the District Branch. The BOT, upon recommendation of the President, shall establish or eliminate such other committees and organizational entities as necessary to implement the objectives of the District Branch. The BOT, upon recommendation of the President, shall designate the chair and members of each standing council or committee and each other committee or organizational entity from among the voting members.



## **CHAPTER SEVEN: ETHICS COMPLAINTS AND DISCIPLINARY PROCEDURES**

### **Section 7.1** Code of Ethics

All members of the District Branch shall be bound by the current edition of the ethical code of the medical profession, specifically defined in the *Principles of Medical Ethics* of the American Medical Association and in the Association's *Principles of Medical Ethics with Annotations Especially Applicable to Psychiatry*.

### **Section 7.2** Ethics Complaints

Complaints charging members of the District Branch with unethical behavior or practices shall be investigated, processed, and resolved in accordance with procedures approved by the Assembly and the Board of Trustees of the Association. The name of a member who resigns during an ethics investigation will be reported to the membership.

## **CHAPTER EIGHT: CHAPTERS**

### **Section 8.1** Chapters

There shall be chapters that are components of the District Branch consisting of five geographical chapters and a chapter for Resident-Fellow Members that shall be known as the Residents and Fellows Chapter.

### **Section 8.2** Chapter Names

The five geographical Chapters shall be Central, Northern, Ocean-Monmouth, Southern and Tri-County. Each Chapter shall be identified by its name and encompass New Jersey counties as follows: Central (Hunterdon, Mercer, Middlesex, and Somerset), Northern (Bergen, Hudson, Passaic, Sussex, and Warren), Ocean-Monmouth (Monmouth and Ocean), Southern (Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, and Salem) and Tri-County (Essex, Morris, and Union).

### **Section 8.3** Purpose

Chapters shall serve as "grass roots" organizational units of the District Branch and fulfill specific responsibilities compatible with the District Branch's mission, vision, and values, and collaborate with the District Branch and the other chapters to achieve the strategic goals of the District Branch.

### **Section 8.4** Membership in the Geographical Chapters

Classification of membership and qualification for membership shall be the same as for the District Branch and the Association. Application for membership in the District Branch from within the territorial jurisdiction of a Chapter shall be made in accordance with procedures established from time to time by the Association Board of Trustees through its Membership Committee. Members of Chapters must be members of the District Branch and the Association.

Each member of the district branch residing or having professional psychiatric (office, hospital appointment, etc.) activities in the geographical jurisdiction of a Chapter is entitled to apply for membership of the Chapter.

Members of the Residents and Fellows Chapter may also belong to the geographical chapter for which they would be geographically eligible for membership.

**Section 8.5** Membership in the Residents and Fellows Chapter

Being a Resident-Fellow Member in good standing of the Association and District Branch shall be the eligibility for membership in the Residents and Fellows Chapter.

When a member of this chapter is no longer eligible for membership in the District Branch as a Resident-Fellow Member, such member will no longer be eligible to remain a member of this chapter.

**Section 8.6** Chapter Officers

Geographical Chapter officers shall consist of a President and a Vice President. A Chapter may have additional officers when the Chapter deems this necessary to effectively conduct the business of the Chapter. The terms of office for Chapter Officers shall run from the last day of the Association annual meeting for one year until the last day of the Association annual meeting the following year. When a Chapter does not choose to have a secretary, the Vice President shall serve in this capacity and record the minutes for business meetings and maintain a record of Chapter activities. Copies of minutes and records of Chapter activities shall be submitted regularly to the District Branch Administration.

One representative from each of the New Jersey training programs shall be chosen according to procedures agreed upon by the BOT to form the governing body of the Residents and Fellows Chapter. The representatives' term of office shall run from the last day of the Association annual meeting for one year until the last day of the Association annual meeting the following year.

**Section 8.7** BOT Trustee

One member of each Chapter shall serve as a Trustee on the BOT of the District Branch. For the geographical chapters, this member shall be either elected by the Chapter membership or appointed according to the Chapter's procedural code. One member of the governing body of the Residents and Fellows Chapter shall be chosen according to procedures established by the BOT to serve as a Trustee.

**Section 8.8** Bylaws and Procedural Code

Chapters shall be governed by the District Branch Bylaws and shall not maintain separate bylaws. Each Chapter may formulate its own procedural code that with the approval of the BOT shall be used as the procedure governing the Chapter. Any change in the procedural code of any chapter must be reviewed and approved by the BOT.

**Section 8.9** Funds

The District Branch funds that are allocated to the Chapters shall support the activities of the Chapters. Chapters shall not levy dues or assessments on their members. Each Chapter shall have the sole determination of how to allocate and spend its funds as long as the expense is for resources or activities that are compatible with the mission and strategic goals of the District Branch. The District Branch Administration shall administer all financial matters for the Chapters.

**Section 8.10** Meetings

Each Chapter shall have sufficient meetings to conduct necessary business and to further the goals of the Chapter and the District Branch.

**Section 8.11 Programs**

Each Chapter shall be responsible for its own scientific and social meetings and work in collaboration with the District Branch Administration to plan for these programs.

**Section 8.12 Authority**

Chapters shall not speak in the name of the District Branch.

**CHAPTER NINE: AMENDMENTS OF THE BYLAWS**

**Section 9.1 Authority to Amend**

The Bylaws may be amended via two ways:

**Section 9.1.1 Approval by the Board of Trustees**

The Board may approve a proposed amendment by a two-thirds majority vote of the Board at a regular meeting of the Board at which a quorum of the Board is present.

**Section 9.1.2 Approval by the Membership**

In the case that the Board either does not consider a proposed amendment or considers and does not approve a proposed amendment pursuant to 9.1.1, the membership may proceed pursuant to 9.2.2.

**Section 9.2 Procedure for Amendment**

The Bylaws Committee shall review all proposals from any source, write them in the accepted form, and provide its opinion with justification in support or in opposition to the proposed amendment to the Board.

**Section 9.2.1 Procedure Directly via the Board of Trustees**

The Board may consider an amendment that originates within the Board or from any NJPA Member. The Board shall refer a proposed amendment to the Bylaws Committee in order for the Bylaws Committee to write the amendment in accepted form and to provide its opinion. The Bylaws Committee shall report back to the Board. The Board shall vote on the proposed amendment with approval determined pursuant to section 9.1.1.

**Section 9.2.2 Procedure via Petition**

In the case that the Board either does not consider a proposed amendment or considers and does not approve a proposed amendment, the member who initiated the proposal shall be notified of the following process for reconsideration of the Board's action. A petition for a proposed amendment that is signed by 4% percent of the NJPA voting members shall be submitted to the NJPA by February 1 of the calendar year in which the vote will be held. The Board shall consider a proposed amendment supported by petition. In the case that the Board does not approve the proposed amendment by petition pursuant to 9.1.1, NJPA shall send to the NJPA membership a notice that includes the proposed amendment in proper form, the opinion of the Bylaws Committee, and the schedule and procedure for voting. For a vote to be valid, a minimum of 15% of the voting membership must cast a vote on the proposed amendment. Approval of a proposed amendment requires that many of the votes cast be in favor of the amendment. The Board shall determine the method for voting.

**Section 9.3 Bylaw Review and Form of Amendments**

The Bylaws Committee shall conduct a periodic review of the Bylaws. After the review, the Bylaws Committee shall report to the Board that it recommends either amending or not amending the Bylaws. The Board shall consider and vote on an amendment or amendments proposed by the Bylaws Committee with approval determined pursuant to 9.1.1. The Bylaws Committee shall formulate policy for the frequency for reviewing the Bylaws and for the form of proposed amendments, and subject to the approval of the Board, implement this policy.

**CERTIFICATE**

I, Charles Blackinton, MD, Secretary-Treasurer of the New Jersey Psychiatric Association (a District Branch of the American Psychiatric Association), certify that the foregoing is a true copy of the current Bylaws of the Association as adopted on September 28, 2017.

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Charles Blackinton, MD  
NJPA Secretary/Treasurer